



Saltash Town Council

Konsel An Dre Essa



The Guildhall
12 Lower Fore Street
Saltash
PL12 6JX
Telephone: 01752 844846
www.saltash.gov.uk

10 December 2021

Dear Councillor

I write to summon you to an **Extraordinary Meeting of the Personnel Committee** to be held at the Guildhall on **Thursday 16th December 2021 at 6.00 pm.**

The meeting is open to members of the public and press up until the Public Bodies (Admission to Meetings) Act 1960.

We encourage members of the public and press attending Council meetings to wear a face covering, unless medically exempt, and to consider their own unique circumstances before attending.

Yours sincerely,

A handwritten signature in blue ink, appearing to read 'S Martin'.

S Martin
Vice Chairman of Personnel

To Councillors:

G Challen J Dent S Martin (Vice-Chairman) S Miller J Peggs	Other members of the Council for information
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Agenda

1. Health and Safety Announcements
2. To elect a Chairman
3. Apologies.

Date of next meeting: Tuesday 25 January 2022 at 6.30 pm